



FINAL EXAMINATION REGULATIONS UNIVERSITI TEKNOLOGI MARA

1. Students must be appropriately attired in accordance with the University's dress code as stipulated by the Student Affairs Division.
2. Students are **not allowed** to bring books, notes, papers, documents, pictures, pencil cases or handbags to an examination without the invigilators' permission.
3. Students are strictly **not allowed** to bring any electronic devices to an examination unless required for the examination. Students are only allowed to bring in hand phones and they must be **switched off** and placed on the floor.
4. Students are **not allowed** to enter and sit for an examination after 30 minutes of the examination have elapsed.
5. Students are **not allowed** to leave an examination during the first 30 minutes of examination and 30 minutes before an examination ends.
6. Students can only sit for an examination of the course that is listed in the Examination Registration Slip. If this is not observed, the answer script will not be examined.
7. Students must bring their student card and Examination Registration Slip to every examination as proof of their eligibility. These should be placed on the right hand side of the examination table until the examination ends for the invigilators to check.
8. Students must answer all item/questions in English **except** for courses which are approved by the Senate to be answered in other languages.
9. Students are **not allowed** to copy during the examination.
10. Students are **not allowed** to communicate with another student or cause disturbance to other students during the examination.
11. Students are **not allowed** to remove or take out any answer booklets from the examination hall.
12. Students are not allowed to leave the examination hall except to go to the restroom. Students who need to go to the restroom must fill in a Temporary Exit from Examination Hall form AND are **not allowed** to bring with them their hand phones or any unauthorised material.

Students who do not observe these regulations or any of the Chief Invigilator/Invigilators' instructions can be barred from taking the examination or can be brought to the Student Disciplinary Action Board, and if found guilty, can be penalised under Rules 48, Act 174 of the Educational Institutions (Discipline) Act 1976 as at 1 November 2012 or other enforceable Acts. Any students who are found guilty of a disciplinary offence can be charged with a maximum penalty of dismissal from the University.

Professor Ts Dr Hj Mohamad Kamal Hj Harun, FASc
Deputy Vice Chancellor (Academic & International)
Universiti Teknologi MARA

1st February 2019

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1. These regulations should be displayed at the entrance of the examination hall.
 2. The chief invigilator should read the above regulations before the examination begins.